**13th INTERNAL CALL FOR SOCIAL PROJECTS KONECTA FOUNDATION**

# ANNEX 1

# APPLICATION LETTER

**INFORMATION ABOUT THE EMPLOYEE:**

Name and surnames:

N. º of identification (DNI, NIE or Konecta employee number):

Contact telephone number (landline and mobile):

E-mail:

Work centre:

Campaign or department:

Name and contact details of its manager:

Date of seniority in the company:

|  |
| --- |
| **BASIC INFORMATION ABOUT PERSONAL DATA PROTECTION**  |
| Data controller | KONECTA FOUNDATION (KONECTA) |
| Objective | Manage your application to the Internal Call for Social Projects |
| Legitimisation | The processing is necessary for the implementation, at the request of the data subject, of his or her application. |
| Recipients | The data will not be transferred unless legally obliged to do so, nor will there be any international data transfers. |
| Rights | Access, rectify and delete the data, as well as other rights that can be consulted in the Additional information. |
| Additional information | Further information on our Privacy Policy can be found at https://www.fundacionkonecta.org/ |

**INFORMATION ON THE ENTITY, FOUNDATION OR ASSOCIATION:**

Name of the entity:

Name and surnames of the representative:

Position held in the entity:

Tax identification number:

Contact telephone number (landline and mobile):

E-mail:

In relation to the 13th Internal Call for Social Projects submitted by Konecta employees

## They state

That the employee has a link with the entity presented (partner, volunteer, collaborator, user, etc.)

Description of the existing relationship and what kind of collaboration exists, what the tasks performed are, since when and why the employee is personally involved with this entity.

A one-sentence statement of why the employee considers that the Konecta Foundation should support this application.

## They declare

* That they fully accept the terms and conditions of the call and the privacy policy.
* That the entity is legally constituted and has the capacity to act.
* That they present the attached project and are responsible for the veracity of the information contained therein.
* That the entity complies with current legislation and is up to date with the payment of its labour, tax and administrative obligations with the corresponding public bodies.
* That they undertake to notify the Konecta Foundation in writing of any significant change in their administrative or legal situation that may occur from this moment onwards.
* That the entity is a non-profit organisation.
* That the entity is duly registered with the corresponding body in accordance with the legislation of its country.
* That the entity has its head office in one of the countries where Konecta is present.
* That the collaboration requested from the Konecta Foundation may not exceed five thousand euros (5,000 euros), or a similar amount in local currency, nor exceed, in any case, 75% of the total cost of the project.
* That at least 90% of the amount finally awarded will be invested by the entity directly in the project submitted to this call and only up to 10% will be used for management costs.
* That the project will be developed within the period between 1 January 2024 and 31 December 2024.
* That it undertakes to immediately notify the Konecta Foundation in writing of any new aid obtained for the project from this point onwards.

Considering that they meet the requirements and with the express acceptance for all the terms of the aforementioned call,

## They request

To present their candidacy to the 13th Internal Call for Social Projects of the Konecta Foundation, with the project……………….… and for which they request an amount of ………………… euros (maximum 5,000 euros or similar in local currency).

Date and signature Date and signature

Legal representative of the entity Employee